



# Alliance Bylaws

Revision: September 2018

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## 1. Purpose

1.1 The North Central Soccer Alliance (NCSA) is a playing league designed to provide fair competition and to promote good sportsmanship through the sport of soccer. NCSA organizes and administers competition among recreational boys' and girls' teams in the age groups U9-U18 to strengthen recreational youth soccer.

1.2 Member Associations whose teams participate in NCSA share in the duties and responsibilities of effective league management by coordinating league play for one or more age groups. Each league member agrees to abide by the League Bylaws & Playing Rules, the sponsoring association's administrative rules, as well as the regulations of the governing parent organizations:

- a) North Texas State Soccer Association (NTSSA)
- b) United States Youth Soccer Association (USYSA)

1.3 The success of NCSA is solely dependent on the respect displayed among players, coaches, parents, spectators, and officials before, during, and after league games. It is, therefore, every participant's duty and obligation to preserve, protect, and perpetuate the uniqueness of the league by informing league officials about needed corrections, as learned from past experiences.

1.4 If such necessary changes are implemented, the league will not be subject to discredit or possible abandonment by teams going to compete in other leagues. Practice the spirit of the game always throughout every season. The name of the game is soccer, and its purpose is enjoyment through good sportsmanship.

## 2. Delineation of Powers and Authority

2.1 League officers are authorized to exercise their duties and responsibilities as set forth herein to the extent considered reasonable and prudent. League officers may serve in the same office for more than two years.

2.2 League Appeals and Disciplinary Committee is vested with the power to adjudicate disputes (protests and appeals) and discipline any of its members (players, coaches, team managers, team representatives) in accordance with *NTSSA Rule 3.10 - Discipline* for any misdeed committed while participating in league activities.

2.3 The Executive Committee of the local soccer association is empowered to adjudicate appeals of decisions of the NCSA Appeals and Disciplinary Committee. Appeals of a decision of the Home Association Executive Committee may only then be appealed further to the NTSSA A&D Committee.

2.4 Each Age Group Commissioner and Member Association is entitled to one (1) vote at league meetings to assist on the management of league affairs. Member Associations may not have more than 2 votes on any given matter.

## 3. League Officers and Duties

### 3.1 Chair

3.1.1 Responsible for the season-to-season operation, management, and planning for the league; may take necessary rational actions to accomplish this purpose upon the advice and consent of the other league officers; presides at league meetings; and, assist or assumes duties of any other officer who is no longer able or capable of fulfilling his/her responsibilities.

3.1.2 The Chair shall only cast a vote to break a deadlock at league meetings.

3.1.3 The Chair shall appoint all Committees and their designated Chairperson. The Chair may also designate individuals other than those appointed to the Board of Directors to serve as Committee Members for the Board of Directors.

3.1.4 The office of Chair shall rotate amongst member associations. No single league shall have a representative serve in the role of Chair during consecutive terms.

3.1.5 The Immediate Past-Chair shall serve in an ex officio role and shall have a voice but no vote.

### 3.2 Co-Chair

3.2.1 Acts as chairperson of the NCSA A&D Committee; assumes the responsibilities of the Chair in the case of absence or resignation of the Chair; oversees the duties of the league commissioners; and, assists /assumes duties of any other officer who is no longer able or capable of fulfilling his/her responsibilities.

3.2.2 The Co-Chair shall only cast a vote to break a deadlock at league meetings.

### 3.3 Secretary-Treasurer

3.3.1 Records minutes of league meetings; determines quorum (Chair or Co-Chair and at least three league members) at league meetings; and keeps a record of members' names, addresses, and telephone numbers; distributes copies of League Bylaws and League Play Rules to league, members; and, serves as parliamentarian.

3.3.2 Although each league shall be responsible for that league's financial functions and obligations, the Secretary-Treasurer for NCSA shall attend to the financial matters of the league according to acceptable accounting practices; publishes a financial statement at each league meeting; submits proposed seasonal budgets at each league meeting, and coordinates with the Chair to prepare an annual audit and report of the financial affairs of the league to the members at the league meetings.

3.3.3 Audits frozen rosters before the season starts to ensure they comply with *NTSSA Rule 3.9 Playing Age*.

3.3.4 The Secretary-Treasurer shall only cast a vote to break a deadlock at league meetings.

## 4. Age Group Commissioners

Age Group Commissioners are responsible for the overall functioning, management, coordination, and development of their designated age group program; schedules and/ or reschedules games, if necessary, in the event of conflict; and publishes league standings at the end of each season.

## 5. Election of Officers

5.1 League members may elect league officers to two (2) year terms of office at the summer league meeting (after spring season is completed). No more than 2 league officers shall be from the same member association.

5.2 The Chair shall conduct the election and a majority vote will decide the outcome, with each Member Association and Age Group Commissioner casting one vote per position. Voting may be by secret ballot if the league members so decide. If a vacancy exists prior to or after league play has commenced, the Chair may appoint an individual willing to perform the duties of the office.

5.3 The Chair and Secretary-Treasurer shall be elected to a two-year term of office on even years and the Co-Chair shall be elected to a two-year term of office on odd years.

5.4 The Chair has the power to fill vacancies for any position on the board. When an elected official resigns, the term is filled by this appointment until the term of that office is up for election.

5.4.1 Age Group Commissioners are appointed at will by Member Associations.

## 6. Membership

6.1 The voting membership shall be the Member Associations, who shall each have one vote to cast. Each Member Association shall delegate the party to cast its vote(s) prior to any such elections or voting decisions. If the number of Age Group Commissioners exceeds the number of Member Associations, only one of the Age Group Commissioners from the same Member Association shall be entitled to a vote. Only one Age Group Commissioner present with an Association having two Age Group Commissioners shall have voting rights. This is to ensure that Member Associations will not have more than two (2) votes at any league meeting.

6.2 A Member Association not in good standing with the league shall not be entitled to vote at league meetings.

## 7. League Meetings

7.1 During the playing season and pre-season, the time, date, location and agenda of each league meeting shall be announced at least two (2) weeks in advance.

7.2 Special league meetings may be called by the Chair on the advice and consent of the other league officers or by the consent of any three (3) league members not associated with the same Member Association.

7.3 Parliamentary procedure, as specified by Robert's Rules of Order, Newly Revised, and Revised, shall govern league meetings.

## **8. Resignations and Removal of League Officers**

Any league officer may resign by giving proper written notice to the Secretary-Treasurer or may be removed by a majority vote of no confidence by Member Associations and Age Group Commissioners present at the meeting in which the vote is called. A vote of no confidence can be called by any three (3) eligible voting members.

## **9. Appeals and Disciplinary Committee**

9.1 NCSA A&D Committee members shall be made up of each member association's Vice-President and said association's Vice-President shall be precluded from sitting on an A & D hearing involving that association's coach, player or another association member. The NCSA A&D Committee shall hear any protest, appeals, and conduct any hearing, in accordance with *NTSSA Rule 3.10- Discipline*, on any league misdeed.

## **10. Bylaw Amendments**

Amendments to League Bylaws can be proposed at league meetings and will be voted upon at the next scheduled meeting. A 3/4 majority of the member associations is needed to approve the proposed amendments. The redrafted Bylaws then become effective.

## **11. Fiscal Year Annual Financial Report**

The end of the fiscal year of the league for accounting purposes shall be June 30 of each NTSSA soccer year. An annual financial report (in the event that NCSA has unexpended funds on hand at that time) shall be compiled and presented by the Secretary-Treasurer at each fall league meeting.

## **12. Withdrawal or Transfer of League Funds**

12.1 In the event that there are unexpended funds on hand at the time of the annual financial report, NCSA members may elect at an NCSA meeting to withdraw league funds for the sole purpose of transferring such funds from the current depository to another depository. Three (3) eligible voting members will have the authorization to withdraw league funds for said purposes of changing depositories. These voting members must not be from the same NTSSA member association and will have the sole authority to guard league funds until the league funds are deposited in the new depository.

12.2 Any such withdrawal/transfer transaction must be published by the Secretary-Treasurer in a Treasurer's Report at the next scheduled meeting of the league.

## 13. Dissolution

Dissolution of the North Central Soccer Alliance shall be effective by two-thirds (2/3) vote of Member Associations present at a league meeting specially called for such a purpose. The membership shall vote to decide to dispose of all assets by donating said assets to Member Associations of NTSSA, after payment of all liabilities/expenses is complete.

## 14. Member Associations

14.1 The North Central Soccer Alliance shall consist of the following league members:

- a) Granbury Soccer Association;
- b) Glen Rose Soccer Association;
- c) Mineral Wells Soccer Association;
- d) Stephenville Soccer Association; and,
- e) Weatherford Soccer Association.

14.2 Member Associations may be added by an approval of a majority of existing Member Associations.